



POSITION: CEO

REPORTING TO: Board of Directors

REMUNERATION: Negotiable

LOCATION: Cape Town, South Africa

START DATE: 1 May 2022



## The Desmond and Leah Tutu Legacy Foundation

### Background

The Desmond and Leah Tutu Legacy Foundation (DLTLF) harnesses, consolidates, preserves and propagates the values, principles and mission of its founders. Housed in the Old Granary in Cape Town, the Foundation exists to continue to celebrate Desmond and Leah Tutu's life-long sacrifice for peace and justice by:

- Protecting, preserving and promoting this extraordinary and inspiring legacy;
- Sharing their courageous witness to honouring the sacredness of all human beings;
- Restoring human dignity; and
- Helping people to reconnect to each other and to their own integrity.

### Context

The Archbishop's moral authority as an icon, who has shown through the example of his life and work the transformative power of ethical leadership, grounds the Foundation and enables it to have a global impact in its efforts.

At a time when traditional political instruments increasingly seem unable or reluctant to address current global crises, including climate change, massive inequality, food insecurity, and, most recently, the Covid-19 pandemic, the Foundation believes a radical change in mindset and a redefinition of "value" is required.

To this end, the Foundation seeks to promote the values espoused by Archbishop Tutu: *Ubuntu*, respect, integrity, compassion, forgiveness, and reconciliation—a handful of seeds to produce societal healing.

Under its core theme, the "*Courage to Heal*", the Foundation focuses on three programmes: Knowledge Legacy, Healing Leadership, and Courageous Conversations. The aim of these programmes is to reimagine the future, inspired by the past; produce a new generation of ethical leaders in Africa and globally; and change lives by engaging in dialogue on the key challenges the world faces today.

In support of the Foundation's work, the Tutu Legacy Fund will seek to ensure that the Arch's ethical example and teachings will be celebrated, communicated, and curated for posterity, promoting learning, leadership, and dialogue. Find out more about this on the Foundation's [website](#).

## **Role Purpose**

The DLTLF is currently seeking an extraordinary leader who is well aligned to the ideals and values of the Founders and is driven and committed to fulfil their mission. The purpose of the role is to drive the strategy and immediate priorities of the Foundation.

## **Responsibilities**

Your main responsibility will be to oversee the strategic direction of DLTLF, positioning DLTLF as a key player in learning, leadership and dialogue and lead the growth and development of our programmes. DLTLF has built an excellent reputation and is now posed for a period of accelerated growth. You will raise the DLTLF's profile and drive forward an ambitious fundraising strategy, capitalising on opportunities to increase revenue and strengthen the organisation's reserves. You will also forge strategic partnerships and relationships that will help to underpin our work. You will use your skills to collaborate with stakeholders, funders, philanthropists, civil society organisations, faith-based organisations, corporates, and local partners. Your work will help to provide transformational learning and development across South Africa and beyond, healing and strengthening communities in the process.

Reporting to the Board of Directors, key responsibilities of this exciting and challenging role include:

1. The implementation of the Foundation strategy
2. Overall management of the Foundation and the staff
3. Preserving and building on the legacy of the Founders
4. Ensuring that the museum and archives are available as a community resource
5. Building the name of the Foundation and positioning it as a leader in the world of social justice and peace
6. Overseeing the financial management
7. Resource mobilisation

## **Other key responsibilities include:**

- Develop and execute the Foundation's strategies in order to attain the goals and objectives determined with the full agreement of the Board
- Provide strategic leadership to the Board and Chairperson so that they will have an accurate view of the landscape and the future work of the Foundation
- Develop and implement an active fundraising strategy to ensure that the Foundation can fulfil its mission and objectives
- Ensure the Foundation's policies and legal guidelines are communicated all the way from the top down and are always followed
- Communicate and maintain trust relationships with all relevant stakeholders and partners and develop collaborative relationships/partnerships with other civil society organisations, locally and internationally
- Represent the organisation as a public speaker and public relations representative in ways that strengthen its profile
- Evaluate organisational risk and provide risk mitigation solutions to ensure the Foundation's survival and growth
- Coach, develop and train emerging leaders and junior staff member and supervise the work of managers providing guidance and motivation to drive maximum performance

## Person Profile

We're looking for someone with who understands the basic philosophy of Ubuntu that drives the Foundation. An individual driven to create and contribute to social change with outstanding ability to build relationships with partners and stakeholders.

## Requirements

- Proven experience as a senior executive manager and leader reporting to a board
- An excellent and credible communicator, confident at engaging with individuals, partners and funders at all levels including the media
- Exceptional written and verbal communication skills
- The ability to navigate a complex social terrain and to build informal networks
- A strong track record of building and sustaining donor relationships in order to raise and secure ambitious fundraising targets and enhancing the organisation's reserves
- Outstanding relationship and partnership management skills with a record of creating collaborative relationships
- Demonstrable experience in developing and implementing strategic business plans
- Strong programme management experience
- Sound understanding of financial management and measures of performance
- Actively participates as a member of the team to move the organisation towards the completion of goals, building strong internal relationships
- Excellent people management skills and experience of leading and managing people collaboratively
- Excellent organisational and leadership skills and qualifications in a relevant field

## Essential Qualities

- Commitment to the ideals and values of the Founders
- Ability to build cross-sectoral relationships to further the strategic objectives of the Foundation
- Ability to motivate, lead and inspire staff
- Excellent communication, interpersonal and presentation skills
- Emotionally intelligent with the ability to empathise and hold staff accountable
- Outstanding analytical and problem-solving abilities

## How to apply

Interested applicants should submit the following by e-mail to **loba@ngorecruit.com** quoting reference number **NDL001**:

- A CV in word or PDF format (please include 3 references)
- A 1-page cover letter outlining how your skills and experience align with The Desmond and Leah Tutu Legacy Foundation's mission and the unique qualities you will bring to this role

Application Deadline: 24 November 2021

Interested applicants are encouraged to **apply ASAP**. Only shortlisted candidates will be contacted.

For more information about The Desmond and Leah Tutu Legacy Foundation, visit their [website](#) and social media pages: [Facebook](#), [Instagram](#), [Twitter](#) and [LinkedIn](#).