



POSITION: Finance Director
REPORTING TO: Global Chief of Operations
REMUNERATION: AUD 125,145 – AUD 141,212
LOCATION: Remote (Australia)
START DATE: September 2022



Background

Driven by a passion to solve the climate crisis, The Sunrise Project is a team of experienced change-makers with a mission to scale social movements to drive the global transition beyond fossil fuels. With programs and staff operating across multiple continents, we have developed a unique model of grant making and campaigning that supports networks of organisations to drive powerful change towards our mission.

We have a dynamic and nimble organisational culture and we're serious about supporting our people to thrive. We move fast, lean into the urgency of the climate challenge and are scaling rapidly. Last year we doubled from 50 to 100 staff and created new legal entities in the US and Europe to help enable this growth. We anticipate this rapid growth to continue and are rapidly adapting our organisational systems to ensure we stay nimble and creative as we grow.

We believe that a diversity of experiences and perspectives will help us build stronger strategies, teams, and movements. We strongly encourage First Nations people, people of colour, people living outside of cities, and people living with a disability to apply. We are continually working on becoming a better workplace for everyone. You can read our commitment to this work [here](#).

About The Role

The Finance Director is an exciting new role with responsibility for overseeing all aspects of financial management of The Sunrise Project across multiple legal entities in Australia, the US and Europe. Working closely with the Chief Operating Officer (COO) in each geography and reporting to the global COO, you'll be responsible for ensuring our financial management, budgeting, forecasting, and reporting systems are efficient, effective, and continually adapt to changing needs of a rapidly growing global organisation. You'll be responsible for managing our external accounting contractors in different geographies and integrating our accounts so that the board and senior managers have an accurate and clear view of our financial position at all times.

About You

You're a qualified accountant and an experienced financial manager with a proven track record of managing the finances of a dynamic and fast-moving organization. You're a strategic thinker and are excited about designing and continually improving financial mgmt. systems to make sure that decision makers at all levels of the organisation have the financial information they need to plan and implement with confidence. While you're great on the financial detail, you're also a structured thinker and a great communicator who can convey complex financial information in simple ways.

You may have worked as a financial manager in an NGO before, or maybe you've worked exclusively in the private sector. Either way, you're passionate about putting your first-rate financial management skills to use to help solve the climate crisis.

Key Responsibilities

- Overall financial management of The Sunrise Project including integration of budgets, forecasts, and reporting across different legal entities in Australia, the US and Europe;
- Manage all financial services providers in Australia and support the COO in the US and Europe to manage external financial service providers in those geographies;
- Oversee and lead the annual budgeting and forecasting process and continually improve our financial planning systems to enable the board and senior managers to plan with clarity and confidence;
- Develop and present regular financial reports to the board, senior managers and budget holders in a way that clearly communicates key information in simple ways;
- Develop, implement, and maintain all necessary policies and practices to ensure sound financial management, good governance, and compliance with relevant accounting standards;
- Produce financial reports for donors as required;
- Oversee the independent audit for each Sunrise Project legal entity;
- Implement and maintain a robust contracts management system including grants management;

Required Skills and Experience

- Relevant accounting qualifications such as CPA or equivalent;
- At least ten years' experience as a financial management professional in a similar role;
- Demonstrated experience in designing and implementing budgeting and forecasting systems;
- Ability to communicate complex financial information in simple ways to people who do not have a financial background;
- Keen analytical problem-solving skills to support sound decision making
- A high degree of flexibility with a demonstrated track record of working well in small teams in a fast-paced environment;
- A high degree of emotional intelligence and excellent interpersonal communication skills;
- A passion for action on climate change and a commitment to social justice, equity, and inclusion; and
- Full working rights in Australia.

How to apply

We value and recognise experience that has been unpaid, from grassroots, or is lived experience. If you meet some but not all the criteria for this position, and you are keen on the role, submit the following by e-mail to poveshnee@ngorecruit.com quoting reference number TSP006:

- A CV in word or PDF format (please include 3 references)
- A 1-page cover letter outlining how your skills and experience align with The Sunrise Project's mission

and the unique qualities you will bring to this role

Application Deadline: 1st July 2022

Interested applicants are encouraged to **apply ASAP**. Only shortlisted candidates will be contacted. For more information about The Sunrise Project, visit their [website](#) and [LinkedIn](#) account.